

OFFICE OF THE PRESIDENT

TEACHING SERVICE COMMISSION

RECRUITMENT OF TEACHERS FOR THE YEAR 2023

The Teaching Service Commission is inviting applications from suitably qualified candidates to be employed as Teachers during the 2023 Teacher Recruitment exercise.

Candidates must meet the following **general requirements**:

- 1. Must be a Zambian National
- 2. Must be 18 years and above
- 3. Must be registered with the Teaching Council of Zambia
- 4. Must be ready to work anywhere where their services are required for a minimum period of four years before applying for a transfer. Kindly note that transfers will ONLY be considered in exceptional cases.
- 5. Must have completed training and graduated.

6. Must attach proof of payment for verification of Grade 12 results with the Examinations Council of Zambia

7. Applicants who possess Early Childhood Education, Primary School, and Secondary School qualifications should meet the following specific requirements:

a) EARLY CHILDHOOD EDUCATION TEACHER

- 1. Must have a Grade Twelve (12) School Certificate or a General Certificate of Education (GCE) with five (5) Credits or better, including English.
- 2. Must be from an accredited Teacher Training College with a minimum training period of three (3) years for Diploma and two (2) years for Certificate.

b) PRIMARY SCHOOL TEACHER

1. Must have a Grade Twelve (12) School Certificate or a General Certificate of Education (GCE) with five (5) Credits or better, including English, Mathematics and a Science Subject.

2. Must be from an accredited Teacher Training College offering Diploma qualification, with a minimum training period of three (3) years or degree qualification with a minimum training period of four (4) years.

c) SECONDARY SCHOOL TEACHER

- 1. Must have a Grade Twelve (12) School Certificate or a General Certificate of Education (GCE) with five (5) Credits or better, including English Language. A **Merit or better** in a Teaching Subject will be an added advantage.
- 2. Must be from an accredited Teacher Training College or University with a minimum training period of three (3) years for a Diploma and four (4) years for a Degree.
- 3 Candidates trained to teach Natural Sciences, Mathematics, Design and Technology, Business Studies, ICT, Agricultural Science or Zambian Languages will be given priority.

d) APPLICANTS WITH DISABILITIES

NOTE: Persons with disabilities are required to apply **directly** to the Commission Secretary at the Teaching Service Commission, Lusaka through Zambia Postal Service Corporation, **at no cost**. Ten percent **(10%)** of the available positions will be allocated to them:

- 1. Must have a Grade Twelve School Certificate or General Certificate of Education (GCE) with four (4) Credits or better, including English Language;
- 2. Must have obtained their qualifications from an accredited Teacher Training College or University with a minimum training period of three (3) years for a Diploma and four (4) years for a Degree;
- 3. Must be registered with the Teaching Council of Zambia;
- 4. Must be registered with Zambia Agency for Persons with Disabilities (ZAPD).

PLEASE NOTE THAT THE INFORMATION BELOW APPLIES TO ALL APPLICANTS

Interested candidates who meet the above requirements should submit their applications using the **revised STA form 1**, attaching the following: Photocopies of: - Grade 12 Certificate, Certified Professional Qualifications, Proof of payment for results verification with ECZ, Teaching Council Registration Certificate, NRC and proof of disability for candidates with disabilities.

The applications should be addressed to the District Education Board Secretary's Office, at their preferred District, through EMS at the Zambia Postal Services Corporation.-

Other details on application mode can be obtained from the revised STA form 1 which can be downloaded from Teaching Council of Zambia Website at <u>www.tcz.ac.zm</u>, or the Ministry of Education Website at www.edu.gov.zm_.

The EMS service has an online tracking system for applicants to track the application. Applicants should indicate at the back of the envelope, the full name, NRC, phone number, sex and category applied for and level of qualification.

Applicants will be required to pay a fee of Ten Kwacha (K10) per copy for verification of school certificate and attach proof of payment to the application. The payment is as stipulated below:

HOW TO PAY ECZ RESULTS VERIFICATION FEES				
MTN Mobile	Airtel Money	Zamtel Kwacha	SchoolPay Website	WhatsApp
Money			Visit the SchoolPay Website:	Send a "Hi" to
	Dial *115#	Dial *305#	(www.schoolpay.co.zm)	SchoolPay Bot
Dial *305#	Select Make		(+256773676857
Select Pay	Payment	Pay Bill	Select Pay ECZ	
ECZ	Select	Select		Select Pay ECZ
Select	School fees	School fees	Select Preferred Payment	
Results			Channel	Select Results Verification Fees
Verification	Select Sch	Select	Filter out: "Results	Vernication rees
Fees	Pay	SchoolPay	Verification Fees"	Enter NRC
Enter NRC	Select Pay	Select Pay	Enter NRC and Search	
	ECZ	ECZ	Enter NRC and Search	Confirm to Proceed
Confirm to Proceed	Select	Select	Enter Phone number	Select / Enter
FIOCEEU	Results	Results		
Enter MTN	Verification	Verification	Debt Prompt sent to the phone	Phone number
Mobile Money	Fees	Fees		
Pin	Enter NRC	Enter NRC	Enter Mobile Money Pin to	Debt Prompt sent
Success!			complete	to the phone
	Confirm to	Confirm to	Success!	Enter Mobile
	Proceed	Proceed		Money Pin to
	Enter Airtel	Enter Zamtel		complete
	Mobile	kwacha		
	Money Pin	Mobile Manay Din		Success!
	Success!	Money Pin		
	0400000.	Success!		
Print proof of payment and attach to your application				

The closing date for receiving applications is 4^{th} October, 2023.

PLEASE NOTE: Candidates must only apply to one District. Multiple applications **SHALL** lead to disqualification.

Say no to Corruption! Every applicant has an equal opportunity. Report any form of Corruption in this recruitment process to the ACC on toll free line 5980_(Airtel) or telephone- 211237814.

Lynette Likando Walubita (Ms.) Commission Secretary TEACHING SERVICE COMMISSION